NAEMSP Colorado Chapter General Meeting November 7th 2019 Minutes

Keystone Conference Center
Keystone, CO

Call to order
The NAEMSP Colorado Chapter formation meeting was called to order by Jeff Beckman, NAEMSP Colorado Chapter Formation Committee President, at 13:00.

Attendance
Jeff Beckman, Chapter President
Jeremy DeWall, Chapter Vice-President
Lara Rappaport, Board member
Kevin Weber, Board member
General Attendees: Kimberly Whitten, Jonathan Chung, Dave Hansher, Chris Mulberry, Sue Richardson, Sean Caffrey, Shay Krier, Joe Livengood, Shawn Howe, Tim Dienst, Christine Sines

Attendance by phone:
Maria Mandt, Chapter Secretary
Nick Nudell, Board member
Mark Turner

Absent: Shannon Sovndal, Board Member, excused

Introduction of Board Members and Review of Roles
• President introduction and role: appoint special committees, submit annual chapter report, represent the State at the National Conference
• Vice-President introduction and role: direct the program, lead educational initiatives, utilize NAEMSP to drive best-practice in the State
• Secretary introduction and role: communicate to members, collect monies
• Board member introduction and role (4 members in total including 3 at-large and 1 professional member): assist in preparation for general meetings, guide direction of the Chapter

Review and Approval of Minutes
A motion was made by Jeff Beckman to amend the 10.16.19 Board Meeting Minutes for date correction and minutes were approved. The date of the next Board meeting is Wednesday, 01.15.2020 at 1400.

Chapter Announcements
• NAEMSP Annual Conference reminder. Jeff Beckman proposed the next Board meeting to be held at the National Conference on Thursday, 01.09.2020 at 0700. Will discuss alternate options closer to the date
Jeff Beckman proposed that Chapter General Meetings be held twice per year, in the Fall at EMSAC and in the Spring. These meetings will be open to all, regardless of NAEMSP membership. The proposal was supported by attendees.

Jeff Beckman proposed that the NAEMSP-Colorado Chapter sponsor and direct the Physician’s Forum at EMSAC each year and a Spring Education Forum after the Spring General Meeting. The date of the Spring General Meeting and Education Forum has been set for 04.07.2020 from 1300 - 1600. The proposal was supported by attendees.

Spring Education Forum
Jeremy DeWall reviewed the Spring Education Forum proposal
- 60-90 minute Forum focused on research and innovations vs topic(s) identified by Colorado agencies focusing on successful local initiatives that drive change and broad knowledge-sharing.
- Nick Nudell proposed a journal-club format for the Education Forum. Sean Caffrey proposed that the Forum and Meeting be paired with another conference or offering.
- Central location proposed for the Forum and General Meeting, Pikes Peak Community College identified as an option.
- Input requested from attendees for topic recommendations. SurveyMonkey forthcoming to submit ideas
- Jeremy DeWall will develop a budget for the Spring Education Forum for discussion at next Board Meeting.

Chapter Dues
- Jeff Beckman reviewed dues policies instituted in other State Chapters. Dues range from $0-$100 + per member.
- Colorado Chapter dues would be used to support the Spring Forum cost of room and food. Other options include obtaining support through vendors or hospitals.
- Dues collection would be realized in 2021
- Motion by Kevin Weber and seconded by Joe Livengood to institute NAEMSP-Colorado Chapter dues at $50 for physicians and $25 for professional membership.
- Lara Rappaport suggested a scholarship for those who can’t afford membership. Discussion tabled until budget set.

Open Discussion for Chapter Development
- Lara Rappaport suggested development of a Chapter Listserv. Jeff Beckman, Sean Caffrey and Maria Mandt to meet and establish.
- Sean Caffrey proposed bringing a NAEMSP Conference summary to the Spring Forum to share knowledge gained with those who were unable to attend.
- Jeremy DeWall proposed establishing a Colorado representative on NAEMSP subcommittees to further bi-directional information sharing.
• Lara Rappaport proposed Colorado Chapter endorsement of NAEMSP consensus statements as appropriate.
• Jeff Beckman recommended the inclusion of Regional Medical Direction in information sharing to improve knowledge dissemination.

Future Meeting:
• Chapter Board Meeting: Wednesday, 01.15.2020, at 1400. Agenda and call-in information to be sent out 2 weeks prior.
• Open to all active NAEMSP members.

Meeting Adjournment
Motion by Jeff Beckman and seconded by Kevin Weber to adjourn the meeting. The meeting was adjourned at 13:50.

Respectfully submitted,

Jeff

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