

**NATIONAL ASSOCIATION OF EMS PHYSICIANS  
WEST VIRGINIA**

Monday, June 24, 2019  
Morgantown, West Virginia

---

AGENDA

- I. Call to Order
- II. Introduction of Chapter Formation Committee
  - A. PS Martin, Mike Peterson & Darby Copeland
- III. Purpose/Mission/Vision of the Chapter
  - A. Motion to proceed with chapter formation
- IV. Approval of By-Laws
- V. Nomination/Election of Officers
  - A. Signing of Petition for Chapter Charter
  - B. NAEMSP Liaison
  - C. Chapter Committees and Chairs
- VI. Legal Matters
- VII. Future Meeting Dates/Times
- VIII. Adjournment

**NATIONAL ASSOCIATION OF EMS PHYSICIANS  
WEST VIRGINIA**

Monday, June 24, 2019  
Morgantown, West Virginia

---

**MINUTES**

**Members Present**

Rex Lasure, MD  
Kyle Hurst, MD  
Lee Fuell, EMT-P  
Paul Craven, MD  
Jeff White, EMT-P  
Michael Peterson, DO  
Clinton Burley, EMT-P  
PS Martin, MD  
Darby Copeland, Ed. D., RN, EMT-P

**Members Absent**

Arron Thomas, MD  
William Payne, MD  
Chris Goode, MD

I. Call to Order

Meeting was called to order at 5:30 pm by Darby Copeland. An update was provided to members in regard to the status of our application for charter as well as next steps.

II. Introduction of Chapter Formation Committee

PS Martin, Mike Peterson and Darby Copeland discussed the reasoning behind establishing an NAEMSP-WV Chapter. Discussion followed.

III. Purpose/Mission/Vision of the Chapter

PS Martin, Mike Peterson and Darby Copeland discussed the purpose, mission and vision of the chapter. The initial goals for the chapter are to establish an EMS Fellowship Program in West Virginia, improve out of hospital emergency care in West Virginia and advocate for the advancement of EMS in West Virginia.

On a motion by Dr. Lasure and seconded by Dr. Hurst, it was moved to proceed with chapter formation. On a voice vote, the motion was passed unanimously.

IV. Approval of By-Laws

Darby Copeland presented draft by-laws for review and discussion. It was decided that the chapter would have a President, President-elect and Secretary/Treasurer and that initial dues would be \$125.00 for Attending Physicians and \$15.00 for all other categories of members.

On a motion by Dr. Lasure and seconded by Dr. Peterson, it was moved to approve the By-Laws as presented. On a voice vote, the motion was passed unanimously.

V. Nomination/Election of Officers

The floor was opened for nomination of Chapter President. PS Martin was nominated by Darby Copeland. No other nominations were made for the office of President.

On a motion by Dr. Copeland and seconded by Dr. Peterson, it was moved to nominate PS Martin President of NAEMSP- West Virginia. On a voice vote, the motion was passed unanimously.

Dr. Martin assumed control of the meeting. Dr. Martin opened the floor for nominations for the Chapter President-Elect. Darby Copeland nominated Mike Peterson. No other nominations were made for the office of President-elect.

On a motion by Dr. Copeland and seconded by Dr. Hurst, it was moved to nominate Mike Peterson President-Elect of NAEMSP- West Virginia. On a voice vote, the motion was passed unanimously.

Dr. Martin opened the floor for nominations for the office of Secretary/Treasurer. Lee Fuell nominated Darby Copeland. No other nominations were made for the office of Secretary/Treasurer.

On a motion by Dr. Peterson and seconded by Mr. Burley, it was moved to nominate Darby Copeland Secretary/Treasurer of NAEMSP- West Virginia. On a voice vote, the motion was passed unanimously.

Dr. Martin opened the floor for nominations for 4 Board of Directors. Darby Copeland nominated Clinton Burley, Paul Craven, Lee Fuell, and Rex Lasure. No other nominations were made for Board of Director Members.

On a motion by Dr. Hurst and seconded by Mr. White, it was moved to nominate Clinton Burley, Paul Craven, Lee Fuell, and Rex Lasure Board of Directors of NAEMSP- West Virginia. On a voice vote, the motion was passed unanimously.

The Petition for Chapter Charter was signed by PS Martin and Darby Copeland.

Dr. Martin will establish committees and chairs.

VI. Legal Matters

Dr. Copeland discussed legal matters in regard to forming a chapter. NAEMSP-WV will need: By-Laws, Articles of Incorporation, Tax ID Number (EIN), IRS Form 1024 completed, Register with the WV Secretary of State and WV State Tax Department and Annual Filing of IRS Form 990. Approximate cost is going to be about \$3,000.00. The West Virginia College of Emergency Physicians has pledged \$1,000.00 towards startup costs. Discussion was held in regard to soliciting for donations to cover the remaining needed funds. Dr. Copeland will draft a letter that can be provided to possible funders.

VII. Future Meeting Dates/Times

It was agreed that the next meeting of NAEMSP-WV would be held at 1:00 pm on Friday, August 16, 2019, at Stonewall Resort.

VIII. Adjournment

On a motion by Dr. Lasure it was moved to adjourn and it so adjourned at 7:15 PM. Hearing no opposition, the motion passed unanimously.

## NAEMSP-WV 2019 - 2020 Budget

<b>INCOME</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>PERCENT</b>
Educational Programs	\$3,000.00		0%
Membership Dues	\$2,000.00		0%
Sponsorships	\$5,000.00		0%
<b>TOTAL INCOME</b>	\$10,000.00	\$0.00	0%
<b>EXPENSE</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>PERCENT</b>
Accounting	\$1,000.00		0%
Board	\$500.00		0%
Educaitional Programs	\$1,500.00		0%
Licenses and Permits	\$100.00		0%
Miscellaneous	\$1,000.00		0%
Postage and Delivery	\$100.00		0%
Printing and Reproduction	\$150.00		0%
Web Hosting/Maintenance	\$1,000.00		0%
<b>TOTAL EXPENSES</b>	\$5,350.00	\$0.00	0%
<b>NET INCOME</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>PERCENT</b>
	\$4,650.00	\$0.00	0%