



**Position Statement & Resource Document Project Proposal
 (aka "SBAR Proposal")**

Section 1: Situation, Background, Assessment, & Recommendation (SBAR)

Complete each section, use multiple pages if necessary

S	<i>Describe the situation or current state as it relates to the proposed project</i>
B	<i>Explain the background behind the situation or current state</i>
A	<i>Provide your assessment of how the suggested proposed project will address unmet needs or actions necessary to achieve a desired future state</i>
R	<ol style="list-style-type: none"> <i>Are you proposing a standalone position statement, or a position statement accompanied by a resource document?</i> <i>Provide your recommendations regarding what the proposed project should address, including the project's scope, intent, and the core message(s) the project's deliverable documents is/are intended to communicate.</i>
SBAR supporting references: <i>A brief list of citations (if any) to literature supporting any premises offered in the SBAR</i>	
1.	
2.	

Standards & Practices Committee and Board of Directors Actions:		
OFFICE USE	Action	Date
	Project Proposal received by S&P committee	DD/MM/YY
	S&P Recommendations returned to Project Lead by S&P Chair	DD/MM/YY
	Finalized SBAR proposal received by S&P	DD/MM/YY
	Project Proposal fate recommended by S&P committee	DD/MM/YY
	Proposal and S&P recommendation submitted to Board	DD/MM/YY
	Proposal sanctioned/rejected by Board	DD/MM/YY

Summary of responses and recommendations from the Standards & Practices committee:
(to be completed by S&P chairperson and returned to the proposed project lead)



Section 2: Project Title, Genesis, and Scope

A) Working Title:

B) Project Genesis: (mark one)

New Document

OR

Revision of an existing published document *Previous citation:* _____

C) Proposed Deliverables and Scope: (mark one)

Position Statement <i>WITHOUT</i> a resource document	<input type="checkbox"/>	<i>Literature Review Strategy (mark one)</i>					
Position Statement <i>WITH</i> a resource document based on a limited/scoping literature search	<input type="checkbox"/>						
Position Statement <i>WITH</i> a resource document based on a structured literature search and structured review of the literature	<input type="checkbox"/>	→	<table border="1"> <tr> <td>Narrative Review</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Structured Review</td> <td><input type="checkbox"/></td> </tr> </table>	Narrative Review	<input type="checkbox"/>	Structured Review	<input type="checkbox"/>
Narrative Review	<input type="checkbox"/>						
Structured Review	<input type="checkbox"/>						
Position Statement <i>WITH</i> a resource document based on a systematic literature search and graded review of the literature	<input type="checkbox"/>	→	<table border="1"> <tr> <td>Systematic Review</td> <td><input type="checkbox"/></td> </tr> </table>	Systematic Review	<input type="checkbox"/>		
Systematic Review	<input type="checkbox"/>						

D) Position Statement Topic Objective(s):

1.

E) Intended Audience: (*Who is the intended audience for this project's deliverables?*)

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F) Stakeholder Impact Analysis: (*How will is this project anticipated to impact key stakeholders?*)

Patients:	
EMS clinicians:	
EMS administrators:	
Caregivers/patient family:	
General public:	
Other emergency responders:	
Non-EMS clinicians:	



National Association of EMS Physicians®
Standards & Practices Committee
Position Statement and Resource Document Project Proposal

Section 3: Project Team Composition

A) Project Lead Author:

Project Lead Author: _____
Name *email*

B) Project Mentor:

Does the project need a project mentor? (mark one)

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

Project Mentor: _____
Name *email*

C) Proposed External Collaborators:

Is this project proposed to be a joint action involving organizations outside NAEMSP? (mark one)

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

Proposed Partner Organizations (if any):

•

D) Team Roster:

Role	Name	Email	Institutional Affiliation	Committee or Organization Represented
Lead Author				
Co-authors				
Project Mentor				



Section 4: Strategic Project Milestones

Milestone	Proposed	Actual
Desired Project Start	Month, Year	Month, Year
Literature Search & Review	Month, Year	Month, Year
Position Statement		
• 1 st Draft	Month, Year	Month, Year
• Revision	Month, Year	Month, Year
• Final Draft	Month, Year	Month, Year
Resource Document		
• 1st Draft	Month, Year	Month, Year
• Revision	Month, Year	Month, Year
• 2nd Draft	Month, Year	Month, Year
Desired Project End	Month, Year	Month, Year
Desired Publication Target	Month, Year	Month, Year